



# VILLAGE OF NEW HAVEN

57775 Main Street, P.O. Box 480429  
New Haven, MI 48048

**Phone (586) 749-5301 Ext. 214**  
**Fax (586) 749-3408**

## Mechanical Permit Application

Authority:	P.A. 230 OF 1972
Completion:	Mandatory to obtain permit
Penalty:	Permit will not be issued

**Has a building permit been obtained for this project?**

Yes     No     Not Required

**\*\*\*JOB LOCATION\*\*\***

ADDRESS	OWNERS NAME
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CITY	STATE	ZIP
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PARCEL #	LOT#
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**\*\*\*CONTRACTOR/HOMEOWNERS INFORMATION\*\*\***

CONTRACTOR                       HOMEOWNER

NAME

ADDRESS

CITY	STATE	ZIP
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PHONE #	FAX #
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LICENSE #	EXPIRATION DATE
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WORKERS COMP. INS. CARRIER

(OR REASON FOR EXEMPTION)

FEDERAL EMPLOYER ID NUMBER

(OR REASON FOR EXEMPTION)

MESC EMPLOYER NUMBER

(OR REASON FOR EXEMPTION)

**\*\*\*TYPE OF JOB\*\*\***

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Premanufactured Home Setup (State Approved)
<input type="checkbox"/> Other	<input type="checkbox"/> Alteration	<input type="checkbox"/> LP Tank	<input type="checkbox"/> Manufactured Home Setup (HUD)

**PLAN REVIEW REQUIRED**

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

1. One and two family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
2. Alterations and repair work determined by the mechanical inspector to be of a minor nature.
3. Business, mercantile or storage building having HVAC equipment only, with one fire area not more than 3,500 square feet.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

What is the building size in square footage? \_\_\_\_\_

What is the input of the heating system in this building? \_\_\_\_\_

Have plans been submitted?     YES     NO     NOT REQUIRED

**PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.**

**APPLICANT SIGNATURE** Section 23a of the State Construction Code Act of 1972, Act No. 230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.

**HOMEOWNER AFFIDAVIT** I hereby certify the mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the New Haven Mechanical Inspector. I will cooperate with the New Haven Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

**Signature of Licensee or Homeowner** (Homeowner's signature indicates compliance with Homeowner Affidavit)

**X** \_\_\_\_\_ **Date** \_\_\_\_\_

**COMPLETE APPLICATION ON BACK SIDE**

# MECHANICAL PERMIT APPLICATION FEE CHART

	FEE	# ITEMS	TOTAL
<b>Application Fee Includes 1 Inspection</b>	<b>\$35.00</b>		<b>\$35.00</b>
Air Handlers/Heat Wheels Under 10,000 CFM	\$20.00		
Over 100,000 CFM	\$60.00		
Air Conditioner	\$30.00		
Exhaust Fans	\$10.00		
Boiler	\$25.00		
Chiller	\$30.00		
Chimney (Factory Built)	\$25.00		
Dryer Vent	\$8.00		
Cooling Towers	\$30.00		
Commercial Hoods	\$30.00		
Compressor	\$30.00		
Dampers (Flue/Vent)	\$5.00		
Duct Work Only Min. \$25.00	.10 / Ft.		
Evaporator Coils	\$30.00		
Fire Suppression (.75 per head) Min.	\$20.00		
Fireplace (Pre-Fab)	\$30.00		
Gas/Oil Burning Equipment	\$30.00		
Gas Openings (Each)	\$8.00		
Gas Piping	\$30.00		
Heat Pump-Commercial (Pipe Not Included)	\$30.00		

	FEE	# ITEMS	TOTAL
Heating System (Includes Duct & Pipe Work For Hot Water, Steam & Chill)	\$50.00		
Heat Recovery Unit	\$10.00		
Humidifier	\$10.00		
L.P.G./Fuel Tank	\$20.00		
Make Up Air	\$10.00		
Pre-Manufactured Home	\$40.00		
Process Piping (.05 ft.) Min.	\$25.00		
Range	\$15.00		
Refrigeration Unit	\$30.00		
Solar-Includes Piping (Set of 3 Panels)	\$20.00		
Storage Tanks Up To 550 Gal. Underground	\$45.00		
Unit Heaters (Terminal Units)	\$5.00		
Unit Ventilators	\$10.00		
Water Heater	\$8.00		
Special Inspection	\$35.00		
Ground Loop Inspection (Geo-Thermal)	\$50.00		
Underground Inspection	\$50.00		
Additional Inspection	\$35.00		
<b>Final Inspection</b>	<b>\$35.00</b>		
<b>Administrative Fee</b>	<b>\$25.00</b>		<b>\$25.00</b>
Contractor Registration	\$15.00		

## MAKE CHECKS PAYABLE TO: VILLAGE OF NEW HAVEN

Permit Total	Administrative Fee <b>\$25.00</b>	Registration Fee	Total Fee

WHEN READY FOR AN INSPECTION, PLEASE FAX YOUR REQUEST TO 586-749-3408. PLEASE PROVIDE AS MUCH ADVANCE NOTICE AS POSSIBLE, BUT AT LEAST 24 HOURS IS REQUIRED.

Mechanical work shall not be started until the application for permit has been filed with the New Haven Building Department. All installations shall be in conformance with the State Mechanical Code. **No work shall be concealed until it has been inspected.**

A permit remains valid as long as work is progressing and inspections are required and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A permit will be cancelled when no inspections are requested and conducted within six months of the date of issuance or the date of previous inspections. Canceled permits cannot be refunded or reinstated.**

Reviewed and Approved By \_\_\_\_\_ Date \_\_\_\_\_  
Village of New Haven Inspector