



VILLAGE OF NEW HAVEN

P.O. Box 480429
57775 Main Street
New Haven, MI 48048

(586) 749-5301
Ext. 214
Fax (586) 749-3408

PERMIT TO CONSTRUCT

APPLICANT
NAME: _____

MAILING
ADDRESS: _____

CITY: _____ STATE: _____ ZIP _____

PHONE NUMBER: (_____) _____

NAME OF PROPOSED DEVELOPMENT: _____

PARCEL ID NUMBER: _____

PROJECT NAME AND
LOCATION: _____

ENGINEERING ESTIMATED SITE CONSTRUCTION COST: \$ _____

* CONSTRUCTION INSPECTION DEPOSIT: \$ _____

** SITE IMPROVEMENT GUARANTEE \$ _____

*** MAINTENANCE GUARANTEE BOND \$ _____

PER ENGINEERING STANDARDS ORDINANCE #259, PLEASE PROVIDE THE FOLLOWING:

CONSTRUCTION INSPECTION DEPOSIT

***1.** TO COVER THE COST OF CONSTRUCTION INSPECTIONS AND ADMINISTRATION FEES, THE APPLICANT SHALL PAY A MINIMUM CASH DEPOSIT TO THE VILLAGE CLERK AS FOLLOWS:

DEPOSIT AMOUNT

- A. FOR A CONSTRUCTION COST ESTIMATED TO BE LESS THAN \$10,000.00, DEPOSIT OF 10% OF CONSTRUCTION COST (MINIMUM OF \$200.00)
- B. FOR A CONSTRUCTION COST ESTIMATED TO BE FROM \$10,000.00 TO \$100,000.00, DEPOSIT OF 6% OF CONSTRUCTION COST (MINIMUM OF \$600.00)
- C. FOR A CONSTRUCTION COST ESTIMATED TO BE OVER \$100,000.00, DEPOSIT OF 5% OF CONSTRUCTION COST (MINIMUM OF \$5,000.00)

THE INSPECTION FEE FOR THE ABOVE DESCRIBED PROJECT IS BASED ON A PERCENTAGE OF CONSTRUCTION COST. EXPENSES WILL BE DEDUCTED FROM THE DEPOSIT COLLECTED. IF THE EXPENSES EXCEED THE AMOUNT DEPOSITED, IT WILL BE NECESSARY TO PAY AN ADDITIONAL DEPOSIT BEFORE THE CONSTRUCTION CAN CONTINUE.

****2.** A SITE IMPROVEMENT GUARANTEE IN THE FORM OF CASH, CERTIFIED CHECK OR AN IRREVOCABLE LETTER OF CREDIT, IN THE AMOUNT OF THE ESTIMATED CONSTRUCTION COST, SHALL BE PROVIDED TO THE VILLAGE GUARANTEEING SATISFACTORY COMPLETION OF THE SITE IMPROVEMENTS PER SECTION 14.038 OF THE VILLAGE OF NEW HAVEN ENGINEERING STANDARDS ORDINANCE.

CONSTRUCTION COSTS SHALL INCLUDE OFF-SITE IMPROVEMENTS. SITE IMPROVEMENTS INCLUDE ALL IMPROVEMENTS OUTSIDE OF THE BUILDING AREA ASSOCIATED WITH THE PROJECT. THE CONSTRUCTION COST ESTIMATE SHALL BE PREPARED BY A REGISTERED CIVIL ENGINEER AND SHALL BEAR THE ENGINEERS SEAL.

*****3.** A MAINTENANCE AND GUARANTEE BOND TO THE VILLAGE IN THE AMOUNT OF 50% OF THE CONSTRUCTION CONTRACT COST, TO GUARANTEE FOR A PERIOD OF 2 YEARS FROM THE DATE OF FINAL WRITTEN ACCEPTANCE OF SUCH IMPROVEMENTS, THE CORRECTION OF ANY DEFECTS OR DEFICIENCIES IN THE IMPROVEMENTS COVERED UNDER THE CONSTRUCTION PERMIT.

4. THE CONTRACTOR'S PROPOSAL FORM INDICATING HIS UNIT PRICES AND TOTAL CONSTRUCTION COST PRICE FOR WHICH HE IS TO PERFORM THE CONTRACT.

5. CERTIFICATES OF INSURANCE, WITH THE VILLAGE NAMED AS AN ADDITIONAL INSURED, SHOWING SATISFACTORY WORKMEN'S COMPENSATION INSURANCE, PUBLIC LIABILITY INSURANCE, AND PROPERTY DAMAGE INSURANCE, INCLUDING MOTOR VEHICLE EXPOSURE AND UNDERGROUND HAZARDS.

6. BEFORE FINAL ACCEPTANCE OF THE ABOVE SAID CONSTRUCTION, THE DEVELOPER'S ENGINEER SHALL SUPPLY THE VILLAGE OF NEW HAVEN ENGINEER WITH A SET OF AS-BUILT PLANS ON STANDARD SIZE SHEETS.

SIGNATURE OF
APPLICANT: _____ DATE: _____

PRINT OR TYPE NAME: _____

COMPANY: _____

ADDRESS: _____

CITY, STATE, ZIP CODE: _____

TELEPHONE : (_____) _____

ISSUED BY: _____ **DATE:** _____

COMMENTS: