



Village of New Haven

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Council Meeting Minutes May 8th, 2018

I. Call to Order/ Pledge of Allegiance/Roll Call

Meeting opened at 7:04PM by President Dilbert

Council Attendance:

Present: President Chris Dilbert Ann Pridemore
 Brian Meissen Kevin Chandler
 Mario Prucolli Daniel Vandekerkhove
 Mark Hasiak

Attorney: Jim McGrail

Treasurer Rachel Whitsett

Absent: Clerk Corinna Guerrero

II. Approval of Agenda:

Motion: B. Meissen; 2nd A. Pridemore

To accept agenda with addition of: New business, Candice Miller letter clarification, item g.

Vote: All ayes, motion carried.

III. Public Hearing: None

IV. Public Comments on Agenda Items: None

V. Approval of Minutes:

Motion: To approve minutes dated April 10th, 2018 with corrections:

II. Approval of Agenda - M. Prucolli a Nay vote.

VI. President's Items - Item d – replace word “recommendation” with “opinion”.

Vote: Ayes: C. Dilbert, M. Prucolli, M. Hasiak, K. Chandler, B. Meissen, D. Vandekerkhove; Nay: A. Pridemore.

VI. Consent Agenda:

Motion: A. Pridemore; 2nd D. Vandekerkhove

To accept consent agenda as presented.

Vote: All ayes, motion carried.

VII. President Items:

a) Tracy Bonkowski, Planning Reappointment – March 2020

Motion: D. Vandekerkhove, 2nd M. Prucolli.

To reappoint Tracy Bonkowski to the Planning Commission – position expiring 2020.

Vote: All ayes, motion carried.

b) Contract Negotiations Raise Increase 3%

President Dilbert stated that the contract reflects a 3% raise. Added to the contract was a drug and alcohol policy. Clarity is provided that probationary period is 1 year.

Motion: A. Pridemore; 2nd K. Chandler

To approve Clerical/DPW contract negotiations with raise of 3%.

Vote: All ayes, motion carried.

c) 47 Acre Parcel

Grant Gerhard Properties are withdrawing their bid for the parcel in question. (Clark Street)

Discussion on listing for market the above parcel, in addition to a parcel on Lutes and a parcel on Havenridge.

Motion: D. Vandekerkhove; 2nd B. Meissen

To list properties for market on Lutes, Havenridge and Clark Street, President Dilbert to be in charge of the listing process.

Vote: All ayes, motion carried.

d) Mr. Tom DeHondt, Fazal Kahn:

- I. DVM Storm Sewer Cleaning:
- II. STE Paving and Drainage

General update on current status of projects. No Motions.

e) Mr Sermed Saif, Tri County Engineering:

- I. Clark Street Rehabilitation:

Mr. Sermed presented 3 bids for this project and recommended lowest bid – Florence Cement.

PAMAR @ \$283,591
Florence Cement @ \$267,893
James P. Contracting @ \$268,783

Motion: K. Chandler; 2nd A. Pridemore

To follow the recommendation of Mr. Sermed in contracting Florence Cement at a cost of \$267,893 for Clark Street Rehabilitation conditional on receiving acceptable bonds and insurance.

Vote: All ayes, motion carried.

- II. Funeral Home Demolition:

Mr. Sermed updated council on the continued inability to make contact with the owner. Noted the property currently has limited utilities. The Village had 4 contractors come do an exterior inspection of the homes rear portion for demolition. One contractor (Blue Star Inc) responded with a bid of \$7700 plus a \$5000 asbestos survey allowance. Mr. Sermed recommended this company for the demolition process once this a court order is acquired.

Motion: B. Meissen; 2nd D. Vandekerkhove

To follow the recommendation of Mr. Sermed and contract Blue Star Inc for the demolition of the funeral home property (back side only) at a cost of \$7700 plus a \$5000 asbestos survey allowance conditional on court order and receiving acceptable bonds and insurance.

Vote: All ayes, motion carried.

f) Sidewalk Replacement Program:

Update Only: C. Dilbert informed council that all residents have been notified via a mailing of the sidewalk replacement program process. Bad sidewalks will be marked by DPW for replacement. All HOA communities are not included in this process.

VIII. Attorney Items: None

IX. Approval of Payment of Bills:

Per R. Whitsett the amount has been modified from \$203,262.78 to \$252,299.09. A transfer will be required for this payment.

Motion: A. Pridemore; 2nd B. Meissen

To pay bills in the amount of \$252,299.09

Vote: All ayes, motion carried.

X. Clerk's Items: None

XI. Treasurer's Items:

Motion: B. Meissen; 2nd A. Pridemore

To accept and file the Treasurer's Report as presented.

Vote: All ayes, motion carried.

XII. Unfinished Business:

a) Village Manager – Trustee Meissen

Updated job description was presented.

Motion: A. Pridemore; 2nd K. Chandler

To post an RFP for the position of New Haven Village Manager as described with MML and MITN.

Vote: Ayes: B. Meissen, K. Chandler, M. Hasiak, A. Pridemore;

Nays: M. Prucolli, D. Vandekerkhove, C. Dilbert;

Motion carried

b) Parks and Rec Bike Rack Request – Trustee Hasiak

M. Hasiak presented 3 prices for 2 bike racks – recommended the lowest price of \$573.64 from Park-It Bike Racks. DPW will install at Fountain Park and Haven Place Park,

Motion: A. Pridemore; 2nd D. Vandekerkhove

To purchase 2 bike racks from Park-It Bike Racks; cost of \$573.64.

Vote: All ayes, motion carried.

XIII. New Business:

a) New Haven Community/Senior Center:

C. Dilbert discussed potential uses and fee schedule to be determined for center usage. It will be managed by business office.

b) DPW Seasonal Help:

Marcuz Dilbert (DPW) requested the hiring of two summer seasonal employees. \$10/hr with general maintenance duties.

Motion: A. Pridemore; 2nd B. Meissen

To approve the hiring of 2 seasonal DPW employees at \$10/hr; not to exceed 32hrs per wk for the months of May-August.

Vote: All ayes, motion carried.

c) Planning Update – HOA Approval Plans:

B. Meissen updated council on current Planning progress with ordinance updates. He also suggested that an additional step be added to permit requests for residents that live in HOAs. The attorney will have to do further research on this subject.

d) Parks and Recreation Update:

M. Hasiak updated council on current Parks & Rec progress including: The Athletic Survey Presentation, Membership to mParks, Music in The Park schedule, River Day, and the preparation of promotional material.

e) Street Sign Clean-Up – D. Vandekerkhove

D. Vandekerkhove discussed his concerns about the condition of signage in the Village.

M. Dilbert (DPW) noted that the DPW is currently in the process of doing such repairs.

f) Code Enforcement Workshop – D. Vandekerkhove

D. Vandekerkhove discussed his desire to have a Town Hall type event to discuss Code Enforcement concerns.

g) Candice Miller Letter Update – A. Pridemore

A. Pridemore asked about the potential of bond refinancing.

R. Whitsett explained that we have 4 separate bonds. We are not a part of The Lenox Township bond that was recently refinanced. Our next bond that will have the potential for refinance will be in November. Must have at least \$100,000 in savings to be considered.

XIV. Call From The Floor

Wendie Collier: Parks and Rec; Concerns about Victoria St. Property

XV. Closed Session: Cancelled

XVI. Call From The Table:

A. Pridemore: Thank you to those who did RFP research.

D. Vandekerkhove: Discussed Code Enforcement concerns.

R. Whitsett: Reminder of Spring clean-up trash collections this week.

XVII. Adjournment:

Motion: A. Pridemore; 2nd D. Vandekerkhove

To adjourn Meeting at 9:17PM

Vote: All ayes, motion carried.

Prepared by Genevieve Rodzik/ Recording Secretary
Submitted May 9th, 2018