



ALL VILLAGE OF NEW HAVEN BUILDING APPLICATIONS WILL BE REQUIRED TO HAVE THE FOLLOWING INFORMATION:

Must be accompanied by two complete sets of plans drawn to scale, with the following included in the plans:

- Site Plan
- Foundation Plan
- Floor Plan
- Wall Section
- Elevation Section For Height
- New Construction Requires A Legal Survey
- The Survey Must Have Elevations If Located In A Floodplain
- Construction In A Floodplain Requires Additional Permits
- Construction Near Any Water Requires A Soil Erosion Permit From Macomb County

A site plan showing the actual dimensions and the shape of the lot to be built upon.

- A site plan must be to scale, not greater than one (1) inch equals twenty (20) feet or less than one (1) inch equals one hundred (100) feet.
- Lot lines and location (including the dimensions, angles, and size) must identify the lot, correlated with the legal description of the property.
- The exact sizes and locations of any structures already existing on the lot, and the dimensions from the property line to the existing structures.

The location and application shall include such other information as lawfully may be required by the building inspector, including data on existing or proposed uses of the structure and lot.

- The location of existing or proposed wells, septic systems or drains.
- The number of families, housekeeping units or rental units the structure is designed to accommodate.

Elevation Certificates are required and must be completed by a licensed engineer and submitted to the building department before all final inspections are completed.

One copy of the plans will be returned to the applicant by the building official after he has marked such copy either approved or disapproved, and attested to the same by his signature on such copy. The building department will retain one copy of the building plans similarly marked.

Contractors must supply current copy of license from the State of Michigan, and a copy of drivers license.

A \$35.00 PLAN REVIEW FEE MUST BE PAID WHEN SUBMITTING BUILDING APPLICATION AND PLANS