

**APPLICATION FOR SIGN REVIEW
VILLAGE OF NEW HAVEN**

57775 Main Street
P.O. Box 480429
New Haven, MI 48048

586-749-5301 Ext. 214
Fax: 586-749-3408

BUSINESS NAME: _____

SITE ADDRESS: _____

CITY: _____ ZIP: _____

CONTACT NAME: _____ PHONE: _____

CONTRACTOR / APPLICANT: _____

ADDRESS: _____

CITY: _____ ZIP: _____

CONTACT NAME: _____ PHONE: _____

IF TEMPORARY, PROPOSED DATES FOR PLACEMENT OF SIGN:

START DATE: _____ END DATE: _____

SIGN INFORMATION

Type	Style	Lighting
New	Wall	None
Resurface Existing	Pole / Freestanding	Indirect
_____	Ground / Monument	Internal

Colors:

Background: _____ Letters: _____

Dimensions:

Sign Area: _____ Height: _____

Letter Size: _____

Setback From Road Centerline: _____

Certification:

I certify that all statements, signatures, descriptions, plans and exhibits submitted with this application are true and accurate to the best of my knowledge and that I am authorized by the owner to file this application as his authorized agent, and we agree to conform to all applicable laws of the State of Michigan.

Applicants Signature _____ Date: _____

Legal Owners Signature _____ Date: _____
(If not applicant)

SIGN APPROVAL PROCEDURES

All applications for sign review shall be accompanied by a sign drawing and site plan illustrating the location of the sign on the site. The following information shall be provided:

A scaled plan showing the location of the sign on all structures located within 100 feet of the sign, both on and off the site.

The location of the sign in relation to all existing and proposed streets, parking areas and site entrances within 100 feet.

A scaled drawing of the proposed sign, specifying the height of the sign above the ground, the surface area and material of the sign, the lettering as it will appear on the sign, method of illumination, and any other information as the Building Inspector deems necessary to the understanding of the application.