



## Village Of New Haven

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### Council Meeting Minutes October 11, 2016

#### I. Call to Order/Prayer/Pledge of Allegiance to the Flag/Roll Call:

The Council Meeting was opened at 7:09 pm; President Dilbert led the pledge of allegiance, prayer by Clerk Mack. Council Members in Attendance:

##### Trustees:

Kevin Chandler  
Brett Harris-late 7:30  
Ann Pridemore  
Chris Craigmiles  
Daniel VanDeKerkhove  
Debra Hill

Absent: None

Attorney: Thomas Esordi

##### Also Attending:

President Chris Dilbert  
Clerk Deborah Mack  
Treasurer Rachel Whitsett

#### II. Approval of Agenda;

Motion: Trustee Pridemore

I make a motion to approve the agenda as amended, add-P.I. (f) Cemetery tree removal, (add) U.B. #a- Gateway Sign #b (add) John Rhinesmith contract. N.B. (add) #a-Roads, #b-Ordinance 306 and #c-SMART- Birch Run 11-25-16.

Second: Trustee Craigmiles

Vote: all ayes, motion carried

III. Public comments on Agenda item: None

Approval of Minutes

a) September 13, 2016 Council Meeting Minutes

Motion: Trustee Chandler

I make a motion to approve the September 13, 2016 minutes as presented.

Second: Trustee VanDeKerkhove

Vote: all ayes, motion carried.

V. Consent Agenda - action (Motion to accept consent agenda as presented)

- a. Fire Department Report
- b. DPW Monthly Report
- c. Building Department Report
- d. Planning Commission
- e. Water Report
- f. Health & Nuisance Report
- g. Clerk's Report

September Check Register Totals \$308,267.20 President's approval \$197,337.89  
Payroll & Expenses \$41,970.58+\$9,222.54 Grand Total -\$248,531.01.

Motion: Trustee VanDeKerkhove

I move that we approve the consent agenda as presented.

Second: Trustee Pridemore

Vote: roll call, all ayes, motion carried.

VI. President's Items:

- a) Todd Robinson, New Haven Superintendent-Presentation  
Mr. Robinson presented a presentation on the upcoming election as it pertains to the school millage. The New Haven School is asking support for the upcoming millage to help improve various educational programs and various building sites.
- b) Code Enforcement Officer  
President Dilbert is calling for a motion to terminate Nick Buffa's contract as Code Enforcement officer with the Village of New Haven.

Motion: Trustee VanDeKerkhove

I make a motion that the village terminate the current contract with the current code enforcement officer, Nick Buffa.

Second: Trustee Chandler

Vote: roll call, all ayes, motion carried.

Motion: Trustee VanDeKerhove

I make a motion that we enter into a contract with Steve Mitchell to act as the village code enforcement officer at a rate of \$400.00 per month.

Second: Trustee Harris

Vote: roll call, all ayes, motion carried.

c) Demolition of Condemn Homes

Attorney Esordi, explained the two options the village has in order to take down the condemn homes. The village can either take them down at the village cost and then try to rec-coup the cost of taking them down or go through the court system.

Motion: Trustee Chandler

I make a motion to seek bids on the demolition of the four properties stated in a letter to President Dilbert for demolition of condemn homes and bring back the bids to the next meeting so the Attorney can begin working on the demolition to see if the demolition out ways the property value.

Second: Trustee VanDeKerkhove

Vote: all ayes, motion carried.

d) Approve change for Paving and Drainage Improvements.

Tom Dehondt from Fazal Khan explained the change order needed to complete the Paving and Drainage Improvement, estimate no. 2. The changes were discussed with the dpw department.

Motion: Trustee Chandler

I make a motion approve the changes order for the New Haven Paving and Drainage Improvement, estimate no.2 in the amount of \$18,669.63.

Second: Trustee VanDeKerkhove

Vote: roll call, 6 ayes, Hill-absent, motion carried

e) SYO Computer Updates

SYO submitted a five year plan to update our computer system. Council asked that Jason be present at the next meeting to go over the computer updates.

f) (add) Cemetery Tree Removal

President Dilbert stated that the Cemetery Committee has identified nine trees that are dead and need to be removed. Two bids for removal have been submitted.

Motion: Trustee Chandler

I make a motion to approve the removal of nine trees in Centennial Cemetery using Active Tree Experts, bid #2 in the amount of \$8,500.00.

Second: Trustee Harris

Vote: roll call, 6 ayes, Hill-absent, motion carried.

VIII. Attorney Items:

a) DPW Superintendent Contract-

Attorney Esordi supplied council with a copy of the DPW Superintendent contract. Discussion concerning the contract was discussed at the table about items changed and some that remained the same.

Motion: Trustee Pridemore

I make a motion that we approve the DPW Superintendent contract with an amendment to the severance package of six months at a cost of \$34,000.00 upon termination. Execution begins once the employee Contract is signed.

Second: Trustee VanDeKerkhove

Vote: roll call 4 ayes, 2 nays Harris and Craigmiles, Hill-absent, motion carried.

b) Enterprise Update-Attorney Esordi is still working on getting the village on the list from the State. Attorney Esordi is going to keep council abreast of the progress.

c) M.C. Animal Control Ordinance- Attorney Esordi is stilling working on ordinance.

IX. Approval of Payment of Bills to be Paid-discussion/action

Motion: Trustee Chandler

I make a motion to approve the payment of bills in the amount of \$125,687.32.

Second: Trustee Pridemore

Vote: roll call, 6 ayes, Hill- absent, motion carried.

X. Clerk's Items:

a) Agenda Items for November 08, 2016, will be due by November 01, 2016

XI. Treasurers Report on Finances-discussion/action

a) Treasurers Report

Treasurer Whitsett reported the village currently has \$4,035,058.96 at the end of September, 2016.

Motion: Trustee Pridemore

I make a motion that we receive and file the Treasurer's report.

Second: Trustee Harris

Vote: 6 ayes, Hill-absent, motion carried

XII. Unfinished Business:

a) (add) Trustee VanDeKerkhove-Gateway Sign Update

Trustee VanDeKerkhove questioned the elevation of the village sign. Trustee Harris stated the sign is just what council agreed to.

b) (add) Trustee Pridemore-John Rhinesmith's contract

Motion: Trustee Harris

I make a motion that renew Mr. Rhinesmith's contract on a month to month basis at a cost up to \$10,000.00.

Second: Trustee Chandler

Vote: roll call 4 ayes, 2 nays-VanDeKerkhove and Pridemore, absent-Hill, motion carried.

XIII. New Business:

a) (add) Various Road Repair

President Dilbert is exploring the roads that may need repair next spring along with the cost of repairing them. President Dilbert also stated that he would be working from the passer study.

b) (add) Ordinance 306

President Dilbert is concerned about losing two check signers since no one filed for the Treasurer's position. Ordinance 306 would allow council to appoint someone for the Treasurer's position. Attorney Esordi stated if council appoints someone and an individual is elected the appointee would only hold the position once the position is left vacant.

Motion: Trustee Harris

I make a motion that we appoint the Accountant as Treasurer with the effective date of November 21, 2016, pursuant to MCL 62.1.

Second: Trustee Craigmiles

Vote: roll call, 4 ayes, 2 nays, Pridemore, VanDeKerkhove, Hill-absent, motion carried.

- c) Parks & Rec Committee-SMART Trip to Birch Run, November 25, 2016 at a cost of no more than \$850.00.

Motion: Trustee Harris

I make a motion that the Village allocates \$850.00 for the SMART Trip to Birch Run, November 25, 2016.

Second: Trustee Chandler

Vote: 6 ayes, Hill-absent, motion carried.

XI. Call from the Floor: M. Dilbert, S. Mitchell and Dufrane

XV. Call from the Table: Trustee, VanDeKerkhove, President Dilbert and Attorney Esordi

XVI. Adjournment:

Motion: Trustee Harris

I make a motion to adjourn the meeting at 9:54 pm.

Second: Trustee VanDeKerkhove

Vote: all ayes, motion carried

Respectfully Submitted

Deborah Mack, Clerk  
Village Of New Haven  
10/20/2016 3:18:25 PM