



Village Of New Haven

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Council Meeting Minutes
August 12, 2014

I. Call to Order/Prayer/Pledge of Allegiance to the Flag/add-Roll Call:

The workshop/meeting was called to order at 6:09 pm, Prayer, by Clerk Mack; President Passeno led the pledge of allegiance, Council Members in Attendance:

Trustees:

Debra Hill
Kevin Chandler
Brett Harris
Ann Pridemore
Terry Tidwell
Daniel VanDeKerkhove

Absent: None

Attorneys: Darryl Segars/via phone

Also Attending:

President Selena Passeno
Clerk Deborah Mack
Treasurer Rachel Whisett

President Passeno opened the workshop session around 6:11pm asking for input from each Trustee and the Treasurer. Trustee Harris stated that he would the residents informed of the work session before coming to the meeting. Secondly, Trustee Harris would like to have all documents presented before the meeting, not at the table. Trustee Tidwell was concerned about not having the restrooms open in the park during opened hours and concerned about the process for opening new business. Trustee Chandler stated that he had received inquiries on the RFP for Website Redesign, but nothing in writing, may have to extend the RFP. Trustee Chandler questioned receipt distribution and is working with Comcast on live streaming and other concerns. Trustee VanDeKerkhove met with MDOT concerning changes coming to New Haven area roads. Trustee Hill suggested that Parks and Recreation Committee may want to look in to having some type of Octoberfest around Halloween. Trustee Hill also made a suggestion concerning estimated water bills and looking into the approval process. Trustee Pridemore mentioned signs that needed to be installed. President Passeno

handed out an ordinance for review for a smoking lounge and the resolution and ordinance for Sturdy Grinding is complete. President Passeno presented at the table proposals for ADP and Utility bills, Human Resource-RFP.

II. Approval of Agenda;

Motion: Trustee Tidwell

I make a motion to accept the agenda as amended, removing items # C & D from Clerk Items, add item #G under President Items.

Second: Trustee Hill

Vote: 6 ayes- 1 nay-Harris, - motion carried.

III. Public comments on Agenda items: None

IV. Public Hearing-None

V. Approval of Minutes

a) July 8, 2014, Council Minutes

Motion: President Passeno

I make a motion to table the July 8, 2014 minutes until review of video.

Second: Trustee VanDeKerkhove

Vote: All ayes, motion carried

b) July 23, 2014 Special Council Minutes

Motion: Trustee Chandler

I make a motion to accept the July 24 2014 minutes as presented.

Second: Trustee Harris

Vote: All ayes, motion carried

V. Consent Agenda - action (Motion to accept consent agenda as presented)

- a. Fire Department Report
- b. DPW Monthly Report

- c. Building Department Report
- d. Planning Commission Master Plan Update
- e. Water Report
- f. Health & Nuisance Report
- g. Clerk's Report
July Check Register Totals= \$143,082.34 president approval \$124,073.23
Payroll & Expenses \$51,845.22+\$13,889.97 =\$65,735.19.
Grand Total -\$189,808.42.

Motion: Trustee Chandler

I make a motion to accept the consent agenda as presented.

Second: President Passeno

Vote: 6 ayes, 1 nay-Harris, motion carried

VI. President's Items:

a) Sewer Back-Up Policies & Procedures

Sharon Filarecki from Fazal Khan spoke about the Sewer Back Up policies and that she could assist in selecting and implementing a plan. Documentation was provided for review.

b) Capital Lease-discussion

President Passeno discussed the number of old meters and estimated water bills. President Passeno spoke about a capital lease that would allow all meters to be replaced and pay off over a five year period with a \$1.00 buyout at the end.

Motion: Trustee VanDeKerkhove

I make a motion that council give an official approval to the President to explore options concerning the capital lease as discussed.

Second: Trustee Hill

Vote: Roll call 6 ayes, 1 nay-Harris, motion carried.

c) Billing

President Passeno provided proposal from two utility billing companies, no action taken.

d) Investigation Update

Juwan from Robert Half Associates gave a short overview of various items the investigative team is working on.

- e) Meeting Frequency thru November-no action

President Passeno adjourned the meeting for five minutes at 7:56pm. The meeting was called back to order at 8:26pm.

- f) Water Audit Update

President Passeno stated that she sent 1,100 water audits out and received 300 returns.

- g) (add) Human Resource Audit

President Passeno allowed Bruce Clements to speak on his background in the Human Resource field.

VIII. Attorney Items:

- a) Resolution for Sturdy Grinding

Motion: Trustee Chandler

I motion to adopt the Resolution No. 14-0007 to establish the Village of New Haven Industrial Development District No. 2 as presented by Attorney Segars.

Second: Trustee VanDeKerkhove

Vote: Roll call, all ayes, motion carried.

Resolution for Sturdy Grinding-Resolution

Motion: Trustee Chandler

I make a motion to adopt Resolution No. 14-0008 approving an Industrial Facilities Exemption (IFE) Application as presented by Attorney Segars.

Second: Trustee VanDeKerkhove

Vote: Roll call, all ayes, motion carried.

- b) Sargent at Arms-work in progress, no action taken.

IX Approval of Payment of Bills to be Paid-discussion/action

Motion: Trustee Tidwell

I make a motion to pay the bills in the amount of \$74,680.53.

Second: Trustee Harris

Vote: Roll call, all ayes, motion carried.

X. Clerk's Items:

a) Agenda items for September 9, 2014 meeting will be due on September 2, 2014.

b) Urban County of Macomb Renewal for 2015-2017 program years-actions requested

Motion: President Passeno

I like to make a motion to adopt the cooperative agreement Urban County of Macomb Renewal for the years 2015-2017.

Second: Trustee Harris

Vote: Roll call, all ayes, motion carried.

XI. Treasurers report on Finances-discussion/action

a) Treasurers Report-Treasurer Passeno reviewed the Treasurer's report as presented.

Motion: Trustee Harris

I motion to receive and file the Treasurer's report as of 6/30/2014 in the amount of \$2,485,492.45 as presented.

Second: Trustee VanDeKerkhove

Vote: All ayes, motion carried.

b) Pay frequency

Motion: Trustee Hill

I make a motion to move payroll back to bi-weekly for employees and have Attorney Segar's review the ordinance that covers elected and appointed officials and bring back to council.

Friendly Amendment -Chandler to include a 30 day buffer for implementation.

Second: Trustee VanDeKerkhove

Vote: Roll call, 6 ayes, 1 nay-Harris, motion carried.

c) ADP

Motion: Trustee Hill

I make a motion to table until more information is obtained.

Second: President Passeno

Vote: all ayes, motion carried.

d) Pension Update-no action

XII. Unfinished Business:

a) Trustee Pridemore-Vehicle/Trailer Ordinance

Motion: Trustee Pridemore

I make a motion to adopt the Vehicle/Trailer Ordinance.

Second: Trustee VanDeKerkhove

Vote: Roll all ayes, motion carried.

b) RFP's

RFP's waiting to be completed Audit, Security, Code Enforcer, and Informational Services

Motion: Trustee VanDeKerkhove

I make a motion to re-issue the Solid Waste Diposal RFP, the Website Redesign RFP, and the Security RFP as previously published with only amendments to be a 30 day extension to each of the response due dates, and also to re-issue the Code Enforcer RFP on August 18 under the condition that it does not receive 3 responses by that date, and that these newly issued RFP's be posted to MITN.

Second: Trustee Hill

Vote: Roll call, 6 ayes, 1 nay-Harris, motion carried

Motion: Trustee Hill

I'd like to make a motion that President Passeno meet with Rizzo Environmental Services with Attorney Segars to work on extending the contract until it's decided or not if contract will be renewed or a new company selected by Council.

Second: Trustee VanDeKerkhove

Vote: Roll call, all ayes, motion carried.

c) Ordinance Updates-no action taken

d) Audit Update-

President Passeno is submitting her answers to the Treasury Department on Wednesday and will send Council her responses.

XIII. New Business

a) Facilities-Park

Motion: Trustee Tidwell

I make a motion that the restrooms are open during the hours stated by ordinance and the DPW can work something out that is appropriate for all parties and get rid of the port-a-johns.

Second: Trustee Hill

Vote: Roll call, 5 ayes, 2 nays-Chandler, Harris, and motion carried.

Trustee Harris is requesting secure toilet and hand towel dispensers be placed in the restrooms in the Park.

b) Smoking Facilities-Ordinance

Motion: Trustee Hill

I make a motion to adopt the Smoking Lounge ordinance as presented.

Second: President Passeno

Vote: 5 ayes, 2 nays-Harris, VanDeKerkhove, and motion carried.

Motion: President Passeno

I make a motion to extend the meeting until 10:10pm

Second: Trustee Harris

Vote: 6 ayes, 1 nay-Tidwell, motion carried

XIV. Call from the Floor: M. Dilbert, G. Drake, T. Daniels, M. Davis, J. Thompson J. Koers, G. Jones, C. Dilbert.

Motion: President Passeno

I make a motion to extend the meeting ten minutes until 10:20pm

Second: Trustee VanDeKerkhove

Vote: all ayes, motion carried

XV. Call from the Table: Trustees Harris, Clerk Mack and President Passeno

XVI. Adjournment:

Motion: President Passeno

I make a motion to adjourn the meeting at 10:26 pm.

Second: Trustee Harris

Vote: All ayes, motion carried

Respectfully submitted,



Deborah Mack, Clerk
Village Of New Haven
Access date: 8/26/2014 11:44 AM

Unofficial Community Draft