



# Village Of New Haven

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Council Meeting Minutes  
July 08, 2014

I. Call to Order/Prayer/Pledge of Allegiance to the Flag/add-Roll Call:

The meeting was called to order at 7:04 pm, Prayer, by Trustee Tidwell; President Passeno led the pledge of allegiance, Council Members in Attendance:

Trustees:

Debra Hill -arrived - 8:23pm  
Kevin Chandler  
Brett Harris  
Ann Pridemore  
Terry Tidwell  
Daniel VanDeKerkhove

Absent: None

Attorneys: Darryl Segars

Also Attending:

President Selena Passeno  
Clerk Deborah Mack

II. Approval of Agenda,

Motion: Trustee Harris

I make a motion to accept the agenda as amended ,with changes to Unfinished Business, item #A (add) 2014 to Audit Update .

Second: Trustee Tidwell

Vote: All ayes-absent Hill, - motion carried.

III. Public comments on Agenda items: George Drake

IV. Public Hearing-None

V. Approval of Minutes

a) May 22, 2014, Special Council Minutes

Motion: Trustee Tidwell

I make a motion to accept the May 22, 2014 minutes with the correction of Trustee VanDeKerkhove name.

Second: Trustee Harris

Vote: All ayes, absent-Hill, motion carried

b) June 10, 2014 Council Minutes

Motion: Trustee Harris

I make a motion to accept the June 10, 2014 minutes with the correction of O'Reilly and Rancilio and correction on VanDeKerkhove name. Page 3 change Chandler's vote to aye.

Second: Trustee VanDeKerkhove

Vote: All ayes, absent- Hill motion carried

c) June 24, 2014 Special Council Minutes

Motion: President Passeno

I make a motion to accept the Special Council Minutes of June 24, 2014, as amended, name correction of VanDeKerkhove.

Second: Trustee Chandler

Vote: All ayes, absent-Hill, motion carried.

V. Consent Agenda - action (Motion to accept consent agenda as presented)

- a. Fire Department Report
- b. DPW Monthly Report
- c. Building Department Report
- d. Planning Commission Master Plan Update
- e. Water Report
- f. Health & Nuisance Report
- g. Clerk's Report

June Check Register Totals= \$177,278.28 plus \$24,398.06 approved June 10  
Payroll & Expenses \$35,555.87+ \$19,143.19 = \$54,699.06.

Motion: President Passeno

I make a motion to accept the consent agenda with the exception of section #d.

Second: President Tidwell

Vote: All ayes, absent-Hill, motion carried

Chairperson Akers gave Council an update on the format and process to be used by the Planning Commission to complete the Master Plan. Chairperson Akers would like to encourage all residents and businesses to take part in the Master Plan revision process.

VI. President's Items:

a) General Code

Motion: President Passeno

I'd like to make a motion to pay General Code the amount of \$6562.00 to complete our contract and update our contract as follows with the additional legislation the premium code 360 as the remainder of the 2005 contract locking in the original contract of \$11,500.00.

Second: Trustee Harris

Vote: Roll call, all ayes, -absent Hill, motion carried

b) New Bank Account-Act 51, CDBG, Sewer Debt, Water Debt

Motion: President Passeno

I'd like to make a motion to open four new bank accounts at Chase Bank to house Act-51, CDBG Funds, Sewer Debt payments and Water Debt payments with Clerk Mack, Trustee Pridemore and President Passeno on the signature card.

Second: Trustee Tidwell

Vote: All ayes, absent-Hill, motion carried.

c) Ordinances

Motion: President Passeno

I'd like to make a motion to accept the ordinance to prevent, reduce or eliminate blight or potential blight in the Village.

Second: Trustee Tidwell

Vote: Roll call, all ayes, absent-Hill, motion carried.

Motion: President Passeno

An Ordinance to prevent, reduce or eliminate nuisances or potential nuisances within the Village of New Haven and provide for orderly application of rules, regulations, penalties and rights of Village to address, mitigate, eliminate nuisance in order to protect the health and safety of the village constituents.

Second: Trustee Tidwell

Vote: Roll call, all ayes, absent-Hill, motion carried.

d) Macomb County Treasury-Property ROFR Auction

Motion: Trustee Harris

I make a motion to deny purchase of any of the foreclosed property.

Second: Trustee VanDeKerkhove

Vote: Roll call, 4 ayes, 2 nays-Tidwell, Passeno, absent-Hill, motion carried.

e) Estimated Water Accounts

President Passeno provided council with a list of estimated accounts.

f) Inventory-Request for Action

President Passeno mentioned about the Police equipment stored at the Fire Dept. Police cars have been sold; the check will be picked up on July 9, 2014 by Clerk Mack.

g) Village Accounts Payable

President Passeno stated she would be working with Ways and Means to identify accounts to eliminate, close or combine.

h) BS& A Training Recap

President Passeno stated that BS&A would be onsite training staff on various programs.

i) Water System & Meter Audit Process

President Passeno stated that the meter audit is ready to execute, all residents will receive a letter examining the water and sewer debt and when did it happen. Every household that does not have a meter will be investigated.

VIII. Attorney Items:

a) Construction Board of Appeals-Ordinance Presentation

Motion: Trustee Vanderkerkhove

I motion to accept the Ordinance regarding the Construction Board of Appeals as presented by Attorney Segars.

Second: Trustee Tidwell

Vote: Roll call, all ayes, motion carried.

b) Resolution for Sturdy Grinding-Resolution Presentation

Attorney Segars stated since Sturdy Grinding was not within the original IDD a second district needs to be created which includes Sturdy Grinding and it should be called IDD#2.

Motion: President Passeno

I make a motion to have the Clerk publish a notice for public hearing for Sturdy Grinding in the new Industrial Development District -2.

Second: Trustee Chandler

Vote: Roll call, all ayes, motion carried.

c) PNC Bank

President Passeno ask Attorney Segars to get involved in securing the Villages funds from PNC Bank, Attorney Segars suggest that we may have to close that account and establish a new account.

IX. Approval of Payment of Bills to be Paid-discussion/action

Motion: Trustee Tidwell

I make a motion to approve the payment of bills as amended minus invoice no. 2014-860 in the amount of \$4,050.00 for Fazal Khan, totaling \$19,009.11.

Second: Trustee VanDeKerkhove

Vote: Roll call, 6 ayes, 1 nay-Harris, motion carried.

F/A Motion: President Passeno

To pay invoice -2014-860 upon completion of supporting documentation.

Second: Trustee Chandler

Vote: Roll call, all ayes, motion carried.

X. Clerk's Items:

- a) Agenda items for August 12, 2014 meeting will be due on August 4, 2014

XI. Treasurers report on Finances-discussion/action

- a) Treasurers Report-Treasurer Passeno reviewed the Treasurer's report as presented.

Motion: President Passeno

I motion to receive and file the Treasurer's report as of 6/30/2014  
in the amount of \$2,866,507.04 as presented.

Second: Trustee Hill

Vote: Roll call all ayes, motion carried.

XII. Unfinished Business:

- a) 2011-2013 Audit Update (add) year 2014

Motion: Trustee Tidwell

I make a motion to have the Attorney Darryl Segars to step in and  
send a formal letter as to the status of our 2011 – 2013 audits.

Second: Trustee Chandler

Vote: all ayes, motion carried.

Motion: Trustee Harris

I make a motion to prepare a RFP for presentation to Council and  
vote on July 22, 2014 Special Council Meeting.

Second: Trustee VanDeKerkhove

Vote: All ayes, motion carried

Comment for the record, Trustee VanDeKerkhove stated that Trustee Harris  
informed Council that he was in some matter privy to the results of the 2011 –  
2013 audits. Trustee Harris replied that is not what he said.

- b) RFP's Website, Auditors

Motion: Trustee Chandler

I make a motion to approve the RFP NH 2014-7 Website Redesign as presented before you.

Second: Trustee Hill

Vote: All ayes, motion carried.

c) Fountain Project-Funding & Actions

Motion: Trustee Hill

I make a motion to investigate current policies and procedures, review the video and look at contract services.

Second: Trustee VanDeKerkhove

Vote: 6 ayes, 1 nay-Harris, motion carried.

XIII. New Business

a) Request to Clerk for Monthly Calendar posting

Motion: Trustee VanDeKerkhove

I make a motion that the Village adopt a policy to be faithfully executed by the Clerk, which requires that: An all-inclusive monthly schedule (of meetings to be held at the Village's municipal office-both official and unofficial) be posted in a location at the village municipal office building which is readily viewable by the general public, and also on the village's official website. And that said schedule be amended as frequently and in as expedient a manner as possible to the extent that the Clerk is made aware of updates, and can reasonably amend the document appropriately. And that said schedule be formatted in a fashion resembling that of the example presented at the time that this motion was made (\*attachment included in council's packet), or in a fashion otherwise approved by the President of the Village.

Second: Trustee Hill

Vote: all ayes, motion carried.

b) Responsibility for public space maintenance-no action

c) Requirement for fire department documentation

1. Time sheet documentation

President Passeno is requesting that the Fire Chief punch in and out.

2. Reduction of training days

President Passeno suggested the training days be cut to twice a month instead of every Thursday. Chief Jenks replied that the training is driven by MIOSHA standards.

3. Improved tracking of calls and responses

Chief Jenks supplied Council with a run sheet detailing any incident and runs.

d) DPW Daily, Weekly, Monthly, Quarterly Scheduling

President Passeno informed Superintendent Dilbert that she would work with him on a time schedule.

e) Ordinances

Motion: Trustee VanDeKerkhove

I make a motion to adopt an ordinance to amend the "Noxious Weed Ordinance" No. 206. To regulate noxious weeds within the Village of New Haven. To provide process, rules, regulations and penalties including fines and sanctions for violations of this ordinance, and to repeal all ordinances or parts of ordinances in conflict herewith.

Second: President Passeno

Vote: all ayes, motion carried.

Motion: Trustee Pridemore

I make a motion to adopt an ordinance to regulate peddlers and solicitors in the Village of New Haven. To provide process, designate rules, regulations and penalties. To provide for fines and sanctions for violations of this ordinance and to repeal all ordinances or parts of ordinances in conflict herewith.

Second: Trustee VanDeKerkhove

Vote: all ayes, motion carried.

F/A

Motion: Trustee Hill

I make a motion that all ordinances be posted within five business days, placed on the website and exclude newspaper ad, and in our next newsletter and a letter sent to all businesses with the ordinance attached.

Second: President Passeno

Vote: Roll call, all aye, motion carried.



Motion: President Passeno

I make a motion to extend the meeting for ten minutes until 10:12pm

Second: Trustee Pridemore

Vote: all ayes, motion carried.

Motion: President Passeno

I make a motion to extend the meeting for seven minutes until 10:19pm.

Second: Trustee Chandler

Vote: 6 ayes, 1 nay – Tidwell, motion carried

XIV. Call from the Floor: C. Jones, L. Akers, Strassburg, G. Rodzik, C. Dilbert and G. Drake

Motion: President Passeno

I make a motion to extend the meeting ten minutes until 10:29pm

Second: Trustee Harris

Vote: all ayes, motion carried

XV. Call from the Table: Trustees Pridemore, VanDeKerkhove, Harris, Tidwell and Hill,  
Clerk Mack and President Passeno

XVI. Adjournment:

Motion: President Passeno

To adjourn the meeting at 10:27pm.

Second: Trustee VanDeKerkhove

Vote: All ayes, motion carried

Respectfully submitted,

Deborah Mack, Clerk  
Village Of New Haven  
Access date: 7/17/2014 1:44 PM