



Village Of New Haven

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Council Meeting Minutes
May 13, 2014

I. Call to Order/Pledge/ Prayer/Roll Call:

The meeting was called to order at 6:09 p.m. and President Passeno led the pledge of allegiance, Prayer by Trustee Tidwell, Council Members in Attendance:

Trustees:

Debra Hill -arrived 6:53pm
Kevin Chandler-arrived 6:07pm
Brett Harris-arrived 6:11pm
Ann Pridemore
Terry Tidwell
Daniel VanderKerkhove-arrived 7:00pm

Absent: None

Attorneys: Thomas Esordi

Also Attending:

President Selena Passeno
Clerk Deborah Mack

II. Approval of Agenda,

Motion: Trustee Pridemore

I make a motion to accept the April 8, 2014 agenda as amended.

Second: President Passeno

Vote: Roll call, 4 ayes, 1 nay-Podgurski, absent-Hill, and Tidwell, - motion carried.

III. Public comments on Agenda items: Jennifer Podgurski changes to minutes-Page 3, item a (add) President Kincaid stated that he would provide donations, Page 5 (add) closed minutes approved with changes from Podgurski, page 7, delete the word add to Procedures, no change , page 8 (change Hill's vote to a nay instead of abstention).

IV. Public Hearing-Sturdy Grinding- President Passeno opened the public hearing at 6:07 pm.

Camila Silda from Macomb County spoke concerning the IFT abatement for Sturdy Grinding, she explained that some communities have set formulas in determining how years abatements is for; and other communities use various other guidelines. Abatements range from 1 -12 years, the average abatements is, 5 – 8 years; the common abatements are usually 6 – 7 years. President Passeno asked the question how much money the Village would lose by granting the abatement. Camila answered that it is determined by the taxing jurisdiction and the village would be receiving one-half over and above what we are receiving now. President Passeno asked the owner, Mr. Raymond Blake how would the abatement help you, his response was that they are a growing business we've added four new jobs since moving into the community in October, 2012, with the increase in business new equipment is required and that means additional employees will need to be hired from within the village maybe three or four. President Passeno closed the public hearing at 6:28pm and will resume the regular meeting at 7:00pm.

V. Approval of Minutes

a April 8, 2014, Council Meeting Minutes

a) Motion: Trustee Harris

I make a motion to approve the April 8, 2014 minutes as amended. Page 3, item a (add) President Kincaid stated that he would provide donations for the cadet program, Page 5 (add) closed minutes approved with changes from Podgurski, Page 7, delete the word(add) no change page 8 (change Hills vote to a nay instead of abstention)

Second: Trustee Tidwell

Vote: Roll call, all ayes, motion carried.

Trustee Harris informed Council that the Planning commission will hold a Public Hearing on June 3, 2014 on the Master Plan.

V. Consent Agenda - action (Motion to accept consent agenda as presented)

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| a. Police Report submitted
Police Committee | i. Cemetery-no report |
| b. Fire Report submitted
Fire Committee | k. Treasurer-no report |
| c. DPW Report submitted | l. Building Department |
| d. Sewer & Water Committee | m. Committee on Streets-no report |
| e. Planning - no report | n. Committee on Health & Nuisance
no report |
| f. Parks & Recreation - no report | o. Senior Citizen's Group-no report |
| g. Ways & Means - no report | p. Food Bank-no report |
| h. Employee Relations-no report | q. EMS Report - no report |
| | r. Clerk's Report |

Check Register total for the Month of April, 2014 \$218,813.60, Presidents approval for the month of April, 2014, \$94,465.56 Payroll for the month of April, 2014 \$24,224.14 and Cost from Payroll, \$10,658.88. Total for the month of April, 2014, \$129,339.58.

VI. President's Items:

a) Council Rules & Procedures-discussion/action

President Passeno asked that the Council Rules of Procedure, adopted on July 13, 2010 be re-established as of tonight, May 13, 2014.

Motion: Trustee Vankderkerkhove

I move that we re-establish the Council Rules of Procedure as of May 13, 2014.

Second: Trustee Harris

Vote: All ayes, motion carried.

b) Workshop & Meetings for May -June-discussion /action

President Passeno is requesting a special meeting on May 22, 2014 at 7:00pm, paid to address current issues.

Motion: Trustee Tidwell

I make a motion to follow through on a meeting on May 22, 2014 at 7:00pm, paid and a working public meeting on June 10, 2014, approximately 6:15pm.

Second: Trustee Harris

Vote: Roll call, all ayes, motion carried.

c) President Pro Temp-discussion/action

President Passeno would like to nominate Trustee Hill for President Pro temp.

Motion: Trustee Tidwell

I like to make a motion to accept Trustee Hill as President Pro temp.

Second: Trustee Pridemore

Vote: Roll call, all ayes, motion carried.

d) Appointments to Council Committees-discussion/ (add) action

President Passeno requested that Trustee Pridemore be added to all bank accounts and remove Jennifer Podgurski.

Motion: Trustee Tidwell

I make a motion that Ann Pridemore be added to PNC, CHASE, MSGCU and Bank of America accounts and remove Jennifer Podgurski.

Second: Trustee Vanderkerkhove

Vote: Roll call, all ayes, motion called.

President Passeno request that Trustees Harris and Hill remain on Ways and Means committee and add Pridemore.

Motion: Trustee Hill

I make a motion to accept the changes Trustee Harris and Hill and Pridemore to the Ways and Means committee.

Second: Trustee Chandler

Vote: Roll call, all ayes, motion carried.

President Passeno would like to appoint Trustees Hill, Pridemore and Tidwell to the Employee Relations committee.

Motion: Trustee Tidwell

I make a motion to accept the changes to the Employee Relations committee adding Pridemore, Hill and Tidwell.

Second: Trustee Vanderkerkhove

Vote: Roll call, all ayes, motion carried

President Passeno is requesting that Trustees Harris, Tidwell and Hill remain on the Parks and Recreation committee.

Motion: Trustee Hill

I make a motion that Trustee Hill, Harris and Tidwell remain on the Parks and Recreation committee.

Second: Trustee Pridemore

Vote: Roll call, all ayes, motion carried.

President Passeno would like to appoint Trustees Harris, Chandler and Vanderkerkhove to Committee on Streets.

Motion: Trustee Hill

I make a motion that Trustees Harris, Chandler and Vanderkerkhove be appointed to the Committee on Streets.

Second: Trustee Tidwell

Vote: Roll call, all ayes, motion carried.

President Passeno would like to appoint Trustees Pridemore, Chandler and Vanderkerkhove to the Health and Nuisance committee.

Motion: Trustee Hill

I make a motion that Trustee Pridemore, Chandler and Vanderkerkhove be appointed to the Health and Nuisance committee.

Second: Trustee Vanderkerkhove

Vote: Roll call, all ayes, motion carried.

e) RFP Items-discussion/action

President Passeno stated that she would be going out for all existing service such as Attorney Auditing and Accounting services. President Passeno provided a Council with a copy of an RFP for a Municipal Attorney; currently President Passeno does not have a time frame for the RFP's. Clerk Mack informed Council that the village is currently under contract for Attorney services until December 31, 2014.

Motion: Trustee Hill

I make a motion to table the RFP for Attorney to the meeting of May 22, 2014.

Second: Trustee Chandler

Vote: Roll Call all ayes , motion failed.

VIII. Attorney Items:

a) Construction Board of Appeals Ordinance-action requested

Attorney Esordi is recommending that the fees for the Construction Board not be done as a part of the Ordinance but by resolution. Attorney will have the

Ordinance prepared for the May 22, 2014 meeting in both forms and Council can decide at that time.

Motion: President Passeno

I make a motion to table the Construction Board of Appeals Ordinance discussion until the May 22, 2014 meeting.

Second: Trustee Vanderkerkhove

Vote: Roll call, all ayes, motion carried.

b) Closed Session Minutes 4-8-2014 action requested

Attorney Esordi passed out the closed session minutes from April 8, 2014 for approval.

Motion: Trustee Tidwell

I make a motion to enter into closed session to discuss the April 8, 2014 minutes at 7:37pm.

Second: Trustee Vanderkerkhove

Vote: Roll call, all ayes, motion carried.

President Passeno opened the regular Council meeting at 7:45pm.

Motion: Trustee Vanderkerkhove

I make a motion to table the April 8, 2014 closed session minutes to the May 22, 2014 meeting as requested for further discussion in closed session.

Second: Trustee Harris

Vote: Roll call, all ayes, motion carried.

c) Demolition Ordinance

Attorney Esordi stated that he met with the Building Inspector, Dave Keown to review the Demolition Ordinance so that the Village ordinance mirrors the State ordinance.

d) Building Bonds-discussion

President Passeno and Attorney Esordi will look into and Ordinance concerning building bonds that are expired or work incomplete and it would allow the

Village to keep the bond money instead of giving it to the State of Michigan. This ordinance would also include the Code Enforcement-Civil Infraction Ordinance.

IX. Approval of Payment of Bills to be Paid-discussion/action

Motion: Trustee Hill

I make a motion to approve the payment of bills in the amount of \$56,834.01.

Second: Trustee Tidwell

Vote: Roll call, all ayes, motion carried.

X. Clerk's Items:

a) Agenda items for June 10, 2014 meeting will be due on June 2, 2014

b) Set Public Hearing-Fire Millage-3 mills-June 10, 2014 at 6:00pm-action requested

Motion: Trustee Harris

I make a motion to set the Public Hearing for Fire Millage-3 mills on June 10, 2014 at 6:00pm.

Second: Trustee Tidwell

Vote: Roll call, all ayes, motion carried.

XI. Treasurers report on Finances-discussion/action

a) Treasurers Report-Treasurer Passeno reviewed the Treasurer's report as presented.

Motion: Trustee Harris

I motion to receive and file the Treasurer's report as of 4/30/2014 in the amount of \$2,966,058.21, confirmed and \$101,650.11 unconfirmed as presented.

Second: Trustee Pridemore

Vote: Roll call all ayes, motion carried.

XII. Unfinished Business:

- a) (add) Trustee Harris-Language review of amendment of the Water Ordinance 320.

Trustee Harris is requesting the sentence that includes the certified mail be deleted from the Water Ordinance.

Motion: Trustee Harris

I make a motion to delete the certified mail from the Water Ordinance.

Second: Trustee Hill

Vote: Roll call, 5 ayes, Tidwell, Harris, Vanderkerkhove, Chandler and, Pridemore 2 nays, Hill and Passeno, motion carried.

XIII. New Business

- a) Action on Public Hearing

Motion: Trustee Harris

I moved that we allow Sturdy Grinding an eight year IFT abatement.

Second: President Passeno

Vote: Roll call, 6 ayes, Harris, Chandler, Pridemore, Hill, Tidwell and Passeno, 1 nay -Vanderkerkhove, motion carried.

- b) Superintendent Dilbert-DPW Driveway-action requested

Superintendent Dilbert supplied Council with three written quotes to put in a driveway at the DPW building, action is requested.

Motion: Trustee Hill

I make a motion to adopt the bid from East Coast Construction in the amount of \$14,300.00.

Second: Trustee Vanderkerkhove

Vote: Roll call, all ayes, motion carried.

Superintendent Dilbert stated that he rode along with a Sheriff Officer through Decora Park and the officer suggested the Village install stop signs in various intersections, how shall he proceed.

Motion: Trustee Pridemore

I make a motion that we talk to the Sheriff Department about the feasibility of doing a traffic study working with the Street committee within one week.

Second: Trustee Harris

Vote: Roll call, all ayes, motion carried.

c) Trustee Harris-Parks and Recreation

Trustee Harris and Parks committee submitted activities along with dates that they would like to have in the Village Park on Havenridge during the summer. Trustee Harris will provide the music and is requesting funds from the Parks and Recreation committee for the games, notification and inflatables. Trustee Harris is requesting \$500.00 per event.

Motion: Trustee Harris

I make a motion to table until May 22, 2014 meeting and a breakdown of expenses are provided.

Second: Trustee Pridemore

Vote: Roll call, all ayes, motion carried.

d) Mr. McKiernan-SMART TRIP-Michigan Adventures-May 30, 2014-action requested.

Mr. McKiernan from New Haven High School would like to request a SMART BUS for a trip to Michigan Adventures for May 30, 2014. Any and all trips using SMART funds must be opened to the public.

Motion: Trustee Tidwell

I make a motion to allow Mr. McKiernan's request for 1 bus to Michigan Adventures on Friday, May 30, 2014 paid for by SMART funds and posted in the Village hall.

Second: Trustee Pridemore

Vote: Roll call, all ayes, motion carried.

e) Computer System Security Policy-discussion/action

Motion: President Passeno

I make a motion to table items E & F until May 22, 2014

Second: Trustee Vanderkerkhove

Vote: Roll call, all ayes, motion carried.

f) Policy Review-Security Policy, Acceptable Use Policy-discussion (add) action-Tabled

- g) Trustee, name plates, email addresses, voice mail extensions, copier codes, business cards-
discussion/action

President Passeno updated Council on the items that are being addressed by Mrs. Stuart in the office.

President Passeno is requesting a motion to add item (h) under New Business- Fire Department Turn out Gear-

Motion: Trustee Pridemore

I make a motion to amend the agenda to add item (h)

Second: Trustee Hill

Vote: Roll call, all ayes, motion carried.

- h) (add) Fire Department-Turn out Gear-action

Chief Jenks is asking to pay the bill for turn out gear for 22 fire fighters in the amount of \$46,831.65 which he has already received from a grant; the difference in the total is matching fund to be paid for by the Village.

Motion: Trustee Hill

I make a motion to purchase turn out gear in the amount of \$48,631.65 from Apollo Fire effective immediately.

Second: Trustee Chandler

Vote: Roll call, all ayes, motion carried.

XIV. Call from the Floor: K. Kappa, M. Collie, Silda, J. Koers, B. Hardy, R. Deframe

XV. Call from the Table: Trustees Harris, Vanderkerkhove and Pridemore

XVI. Adjournment:

Motion: Trustee Hill

To adjourn the meeting at 9:34pm

Second: Trustee Pridemore

Vote: All ayes, motion carried

Respectfully submitted,

Deborah Mack, Clerk
Village Of New Haven
Access date: 5/22/2014 3:39 PM

Unofficial Community Draft