



# Village Of New Haven

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Council Meeting Minutes  
October 14, 2014

I. Call to Order/Prayer/Pledge of Allegiance to the Flag/Roll Call:

The meeting was called to order at 6:31 pm, Prayer, by Trustee Tidwell; President Passeno led the pledge of allegiance, Council Members in Attendance:

Trustees:

Debra Hill  
Kevin Chandler  
Brett Harris  
Terry Tidwell  
Daniel VanDeKerkhove

Absent: Ann Pridemore w/notice

Attorneys: Darryl Segars

Also Attending:

President Selena Passeno  
Clerk Deborah Mack  
Treasurer Rachel Whitsett

II. Approval of Agenda,

Motion: Trustee VanDeKerkhove

I'd like to make a motion to accept the agenda tabling items # B-RFP-IT Services and Item #C-RFP-Security under Unfinished Business.

Second: President Passeno

Vote: 4 ayes- 2 nay-Hill and Chandler, - motion carried.

III. Public comments on Agenda items: A. Higgins

IV. Public Hearing-None

V. Approval of Minutes

a) July 8, 2014, Council Minutes

Motion: Trustee Hill

I make a motion to accept the July 8, 2014 minutes as presented.

Second: President Passeno

Vote: all ayes, motion carried

b) August 12, 2014 Council Minutes

Motion: Trustee VanDeKerkhove

I make a motion to approve the minutes for August 12, 2014 as presented to Council.

Second: Trustee Harris

Vote: 4 ayes, 2 nays, Hill and Passeno, motion carried

c) September 9, 2014 Council Minutes

Motion: President Passeno

I make a motion to accept the September 9, 2014 minutes as presented with the mention of weekly updates on the Forensic Investigation.

Second: Trustee VanDeKerkhove

Vote: all ayes, motion carried.

d) September 25, 2014 Special Council Minutes

Motion: President Passeno

I'd like to approve the minutes removing statement from item #E under President Items leaving just the motion. Remove section -#E from Unfinished Business the word "only".

Second: Trustee VanDeKerkhove

Vote: 5 ayes, 1 nay-Harris, motion carried.

e) October 1, 2014 Special Council Minutes

Motion: Trustee VanDeKerkhove

I make a motion that we accept the October 1, 2014 as presented.

Second: Trustee Tidwell

Vote: 4 ayes, 2 nay-Chandler and Hill, motion carried.

VI. Consent Agenda - action (Motion to accept consent agenda as presented)

- a. Fire Department Report
  - b. DPW Monthly Report
  - c. Building Department Report
  - d. Planning Commission Master Plan Update
  - e. Water Report
  - f. Health & Nuisance Report
  - g. Clerk's Report
- September Check Register Totals= \$149,573.57, president approval \$81,393.04  
Payroll & Expenses \$29,004.47+\$9,243.96 =\$38,248.43.  
Grand Total - \$119,641.47.

Motion: Trustee Hill

I make a motion approve the consent agenda as presented by President and Clerk.

Second: Trustee Tidwell

Vote: 4 ayes, 2 nays Harris and Chandler, motion carried

President Passeno allowed the Forensic Team, Mr. Gentian Mataj, Juwan Howard and Steve Olsen to present their findings and possible recommendations.

Cary Vaughn and Derek Hall from the State of Michigan Treasury Department came before council to review the 2012/2013 audits. Mr. Hall went over the 2013 in detail and asked for questions from council. Mr. Vaughn stated that they would accept both audits with a disclaimer.

President Passeno called for a five minute break at 8:31pm.

Motion: President Passeno

I make a motion to take a 5 minute break at 8:36pm.

Second: Trustee Chandler

Vote: all ayes, motion carried.

President Passeno resumed the meeting at 8:46pm

Motion: President Passeno

I make a motion to reconvene the meeting at 8:46pm.

Second: Trustee Tidwell

Vote: all ayes, motion carried.

VII. President's Items:

a) (Water Audit-Update)

President Passeno gave a presentation on the water audit, residents would only get billed for debt services for October and receive their regular bills in November, 2014. President Passeno also stated that she met with a company that can do the water bills at a lower rate than what we are currently doing in house.

b) Forensic Investigation Update

The council asked questions of the Forensic Team.

Motion: Trustee Hill

I make a motion that we have two workshops. Trustee Chandler set up some dates before the workshop takes place. We will receive the reports and submit questions pertaining to the eight items presented in tonight's presentation from Robert Half, before the next meeting.

Second: Trustee Tidwell

Vote: roll call, 5 ayes, 1 nay-Harris, motion carried.

Motion: President Passeno

I make a motion to extend the meeting for thirty minutes until 10:30pm.

Second: Trustee VanDeKerkhove

Vote: all ayes, motion carried

c) Code Book Update

President Passeno informed council and the residents that the code book is now on line and she would make sure it's put on the Village website.

VIII. Attorney Items:

a) Litigation-Macomb County Condemnation of VNH property

Motion: Trustee Chandler

I make a motion to go into closed session at 10:03pm to discuss pending litigation on condemned village property.

Second: Trustee Tidwell

Vote: roll call, all ayes, motion carried.

Motion: President Passeno

I'd like to make a motion to reconvene the meeting at 10:12pm.

Second: Trustee Harris

Vote: roll call, all ayes, motion carried.

b) Resolution-Fountain

Attorney Segars supplied a resolution for a change order with respect to the fountain project. President Passeno read the resolution in its entirety.

Motion: Trustee VanDeKerkhove

I make a motion that we pass a resolution authorizing a change order with respect to the fountain project as presented by President Passeno.

Second: Trustee Harris

Vote: roll call, all ayes motion carried.

Motion: President Passeno

I'd like to make a motion to re-allocate the Community Development Block Grant funding of \$13,188.00 for the Village of New Haven skating rink to the 2014 Downtown Park Re-Development construction (CDBG#C2-14-2B & C3-14-2A).

Second: Trustee Harris

Vote: roll call all ayes, motion carried.

c) Planning Commission Resolution

Attorney Segars presented a resolution establishing the number of positions for the Village of New Haven Planning Commission. President Passeno read the resolution in its entirety.

Motion: President Passeno

I'd like to make a motion to declare that the number of members on the Village Planning Commission is five (5) instead of (7).

Second: Trustee VanDeKerkhove

Vote: roll call, all ayes, motion carried.

Motion: President Passeno

I make a motion to pay the bills in the amount of \$63,912.92.

Second: Trustee Hill

Vote: roll call, 4 ayes, 1 nays- Harris, absent-Tidwell, motion carried.

Trustee Tidwell left the meeting at 10:20pm.

X. Clerk's Items:

a) Agenda items for November 11, 2014 meeting will be due on November 3, 2014.

XI. Treasurers report on Finances-discussion/action

a) Treasurers Report-Treasurer Passeno reviewed the Treasurer's report as presented.

Motion: President Passeno

I motion to receive and file the Treasurer's report as of 9/30/2014 in the amount of \$3,242,723.03 as presented.

Second: Trustee VanDeKerkhove

Vote: roll call, 4 ayes, 1 nay-Harris, absent-Tidwell, motion carried.

Motion: President Passeno

I'd like to make a motion to extend the meeting 15 minutes until 10:45pm.

Second: Trustee VanDeKerkhove

Vote: all ayes, motion carried.

XII. Unfinished Business:

a) RFP Website Redesign

Trustee Chandler introduced Mr. Joseph J. Nagrant from REVIZE to give a short presentation on what his company is offering to the Village for website redesign at a cost of approximately \$7,900.00, to be fully operational in about fourteen to sixteen weeks.

Motion: Trustee Chandler

I make a motion to enter into an agreement based on both parties so that we will probably meet in the next day with REVIZE so we are all on the same page with the phases they are presenting for us, the timeframe and the framework and we're all in agreement of those, to the amount of \$7,900.00 and that will hopefully last fourteen to sixteen

weeks through all of the phases with the culmination of the project at the end of that phase nine and this is with the capability of the President meeting with the company and entering into a contract based on said contract.

Second: Trustee Hill

Vote: roll call, 5 ayes, absent-Tidwell, motion carried.

XIII. New Business

a) Trustee VanDeKerkhove-Intersection Improvement Plan

Trustee VanDeKerkhove received quotes on two projects for work to be done on 27 mile and Gratiot.

Motion: President Passeno

I make a motion to extend the meeting five minutes until 10:50pm.

Second: Trustee VanDeKerkhove

Vote: all ayes, motion carried.

Motion: Trustee VanDeKerkhove

I make a motion that council grant the President of the Village the authority to spend \$2,480.00 from Act 51 funds toward a project with R.S. Contracting Inc. as corresponds with the quote presented to council today, in relation to the improved re-stripping marking and sign enhancements of the Clark Street and Gratiot intersection within the Village.

Second: Trustee Hill

Vote: roll call, 5 ayes, absent-Tidwell, motion carried.

Motion: Trustee VanDeKerkhove

I make a motion that council grant the President of the Village the authority to spend \$264.50 from Act 5 funds toward a project with Poco Sales as corresponds with the quote presented to council today, in relation to the improved lane directional sign enhancements of the Clark Street and Gratiot intersection within the Village.

Second: Trustee Chandler

Vote: roll call, all ayes, -absent Tidwell, motion carried.

XIV. Call from the Floor: M. Landsidel. R. Pannell, J Teete, G. Rodzik

Motion: Trustee Harris

I make a motion to extend the meeting ten minutes until 11:00pm

Second: Trustee VanDeKerkhove

Vote: 3 ayes, 2 nays- Hill and Passeno, motion carried

XV. Call from the Table: Trustees Harris

XVI. Adjournment:

Motion: Trustee Hill

I make a motion to adjourn the meeting at 10:58 pm.

Second: Trustee Harris

Vote: 4 ayes, 1 nay-VanDeKerkhove, motion carried

Respectfully submitted,

Deborah Mack, Clerk  
Village Of New Haven  
Access date: 10/21/2014 4:42 PM

Unofficial Community Draft